UC Berkeley and AC Transit are pleased to offer you the AC Transit EasyPass program for students. Please keep this Guide for future reference. Your Pass provides unlimited travel on all AC Transit service—both local and transbay. It’s the best way to get to and from campus and to much of the Bay Area.

**USING YOUR PASS**
Your EasyPass is on a Clipper® fare card. Don’t forget to contact Clipper Customer Services, (877) 878-8883, or clippercard.com, to register* your Card prior to first use. Each time you board AC Transit, simply “tag” your Card on the Clipper card reader. The “beep” indicates the reader has recognized your Pass. Three beeps indicate your Card has been misread by the reader. Try again. If the Card still doesn’t work, it might be damaged or defective (see the “Help with Your Card” section of this Guide).

**PASS VALIDITY**
As long as you are an eligible UC Berkeley student, your EasyPass will be automatically renewed on your Card each semester—one week before until one week after the start of the Fall and Spring semesters. Plus, Passes for students enrolled for the Spring semester are valid through the summer.

If you are no longer eligible for an EasyPass, you can still use your Clipper card—just add value or other fare media. The Pass will be deactivated from your card, however.

* Register your Card to protect funds or products added onto your EasyPass; value on unregistered cards cannot be reimbursed if lost or stolen.
ABOUT CLIPPER
Clipper is the all-in-one transit card for the Bay Area. You can add any combination of cash value, monthly passes, or commute vouchers to your EasyPass Card to access Bay Area transit. Simply tag your Card on the Clipper card reader and ride. Clipper will determine the best way to pay the fare based on the transit mode you’re on and the available fare products on your Card.

Register your Card to keep your balances safe, and add passes or value at a Clipper retailer or BART station. To quickly get a list of Clipper retail vendors, visit actransit.org and click on the “Clipper Retail Vendors” graphic.

HELP WITH YOUR CARD
Replacing Lost, Stolen, Damaged and Defective Cards
For simple EasyPass replacements, go to UC Berkeley’s Parking & Transportation Office (P&T):
1995 University Avenue, Ste. 110
7:30 a.m. – 4:00 p.m. Monday – Friday

There is a $25 Fee for replacing a lost or stolen EasyPass. The Fee may be waived for stolen cards by submitting a police report.

Replacing Cards with Added Value
Call Clipper immediately to block your old Card:
Clipper Customer Services
(877) 878-8883 or clippercard.com

For Cards with EasyPass and cash
Don’t order a replacement Card from Clipper. Get your replacement Card from UCB P&T; then call Clipper to transfer funds from your old Card to your new P&T Card. There is a $5 Balance Transfer Fee (payable to Clipper). Then register your new replacement Card with Clipper.

For Cards with EasyPass and other agency products**
You’ll need to call Clipper direct to request a replacement Card if you need to transfer any other agency products (and funds) from your old Card to a new one. Order your replacement Card from Clipper when you call Clipper to block your old Card. There is a $5 Balance Transfer Fee (payable to Clipper).

You won’t receive your newly loaded Card immediately. Clipper will mail it to UCB P&T within 10 – 14 business days. However, you can receive a temporary loaner Card from UCB P&T that will enable you to use AC Transit while you wait. Pick up your new Card at P&T when it is ready and return your loaner Card. Then register your new replacement Card with Clipper.

AC TRANSIT EASYPASS RULES
Your Pass allows you to ride on any AC Transit bus service—local or transbay. However, there are a few rules:

• Do not sell or share your Pass! The Pass is valid only for the person identified on your Clipper Card.
• The Pass is not transferable or refundable, and will be revoked if used by anyone else.
• The Pass must be validated for each trip by tagging the card reader each time you board the bus.
• Your Card must be presented to AC Transit personnel for inspection upon request. AC Transit personnel have the right to confiscate your Clipper Card if they feel the Pass is being used fraudulently.

A fine of up to $250 (and/or community service) can be imposed for the misuse of your Pass with the intent to evade the payment of fares (California Penal Code 640). UC Berkeley’s Center for Student Conduct and Community Standards may take additional disciplinary action.

** Product fares from other transit agencies (not AC Transit), such as BART’s High Value Discount Ticket, a Fare, WestCat or VTA Pass that can be loaded onto Clipper cards.