



2150 Kittredge Street,  
 First Floor  
 Berkeley, CA 94720-5740  
 Tel. (510) 643-7701  
<http://pt.berkeley.edu>

<b>FOR OFFICE USE ONLY</b>
Received By _____
Date _____

# Easy Pass Release Form

## FACULTY/STAFF CARD HOLDER CONTACT INFORMATION

UC ID #					
Last Name			First (Given) Name		M.I.
Address (Home/Work)			Apt#	City	
State	Zip/Mail Code	Work Phone Number	Home Phone Number	Fax Number	
E-mail Address					

**ALL FIELDS MUST BE COMPLETED; ALL OF THE ABOVE IS REQUIRED INFORMATION**

- Payroll deduction is available to UCB employees and requires WageWorks enrollment prior to submitting application.
- You are required to take a photo that will be placed on the Easy Pass at Parking & Transportation located at 2150 Kittredge Street.
- AC Transit will mail the Easy Pass directly to the above address within 7-10 business days/ not including weekend and holidays once Parking & Transportation office receives the application.
- Do not fax Easy Pass Applications.

## EASY PASS APPLICATION AGREEMENT

By accepting this, the Easy Pass is valid for use on all lines (local and transbay except Dumbarton Express), I agree to the following:

- Releasing my photo from Parking & Transportation office to AC Transit to create my Easy Pass personalized card.
- The card is not transferable / non refundable and will be revoked if used by someone else. A \$250 fine or community service can be imposed for the misuse of this pass with the intent to evade the payment fares (CPC640).
- The card must be validated for each trip by tagging the Easy Pass upon boarding the bus or at the entrance to transit stations or terminals.
- The card must be presented to AC Transit personnel for inspection if requested.
- The email provided on this form will be added to AC Transit's e-News subscription service for occasional, necessary updates on your bus line I understand AC Transit will not use my information for any other purpose and that I can opt out at anytime.
- Cards paid by Payroll Deduction will be Automatically Renewed annually unless cancelled by employee.
- Cards issued with payment method other than payroll deduction will be de-activated on 6/30 of plan year.

Signature	Date: