Welcome to the UC Berkeley Class Pass Program!

UC Berkeley and AC Transit are pleased to offer you the Class Pass program. Please read this User Guide carefully and keep this guide handy for future reference. Your Class Pass provides you with unlimited travel on all AC Transit service—both local and transbay. Class Pass is a convenient way to get to and from campus and provides you with access to the greater Bay Area. Simply show your valid Class Pass sticker on your Cal 1 Card every time you board an AC Transit bus. Your Class Pass sticker is valid for each semester that you are enrolled, pay your student fees, and meet the program requirements.

Class Pass Validity
The fall Class Pass starts one week prior to the start of semester instruction and is valid through one week after the start of spring instruction. The spring semester pass starts one week prior to the first day of instruction, is valid throughout the summer, and ends one week after the first day of fall instruction. See your Class Pass sticker for current validity dates.

Your Class Pass cannot be used outside the validity dates.
You may face penalties, including sticker confiscation, if used outside of the validity dates. Once affixed, do not remove the sticker from your Cal 1 Card until it is time for replacement.

Lost, Stolen, or Damaged Class Pass Stickers
Call UC Berkeley’s Parking and Transportation Office at (510) 643-7701, and press option 1 (“to make a citation payment or to speak to a customer service representative”). Press 8 to bypass the voice instruction and reach customer service. Have your Student ID number in hand. This is the first step you should always take. Parking and Transportation will give you instructions for what to do next. You will need to follow separate instructions to replace both your Cal 1 Card and your Class Pass sticker.

If your Cal 1 Card is lost or stolen, you can replace it for a $25 fee payable at the Cal 1 Card Office. CARS billing can be used to pay the Cal 1 Card replacement fee. Visit cal1card.berkeley.edu, or email cal1card@berkeley.edu for more information.

If your Class Pass sticker is lost or stolen along with your Cal 1 Card, you can replace your sticker at the UC Berkeley Parking and Transportation Office for a replacement fee of $60 (in addition to the $25 Cal 1 Card fee paid to the Cal 1 Card Office). The $60 fee is payable by cash or credit card to the University, or by check paid directly to the UC Regents. CARS billing cannot be accepted for Class Pass sticker replacement. The $60 fee will be waived for stolen stickers (but not the $25 Cal 1 Card replacement fee) if you first obtain a written police report of the incident and provide it to Parking and Transportation when you apply for your replacement sticker. In the second half of the semester, the replacement fee is prorated to $30. There is a limit of one sticker replacement per semester, so take care of your Class Pass sticker (and your Cal 1 Card).

After you pay your sticker replacement fee, Parking and Transportation will affix a new Class Pass sticker onto your Cal 1 Card. All Class Pass sticker replacements must be done in person with proper ID. Stickers cannot be mailed.

If your Class Pass sticker is damaged, it must still be attached to your Cal 1 Card and identifiable as valid for the current term when you go to Parking and Transportation for replacement. There is no replacement fee for replacing damaged Class Pass stickers. Parking and Transportation will remove your damaged sticker before replacement and keep it for their records.

Until you have replaced your Class Pass sticker and/or Cal 1 Card, you will need to pay regular cash fare on the bus.
UC Berkeley Class Pass Rules
Your Class Pass allows you to ride on any AC Transit service—local or transbay.* However, there are a few rules:
- The UC Berkeley Class Pass is valid only for the person identified on your UC Berkeley Cal 1 Card.
- The Class Pass is not transferable or refundable, and will be revoked if used by anyone else.
- The Class Pass must be validated for each trip by showing the bus operator your Cal 1 Card with a valid sticker each time you board the bus.
- Your Cal 1 Card with a valid Class Pass sticker must be presented to AC Transit personnel for inspection upon request. AC Transit personnel have the right to confiscate your Class Pass sticker from your Cal 1 Card if they feel the Class Pass is being used fraudulently. Your Cal 1 Card will be returned to you.
- Do not sell, reproduce, share, or give away your Class Pass sticker. Any attempt to do so may result in criminal charges and/or disciplinary action by the UC Berkeley Center for Student Conduct and Community Standards. Future Class Pass participation may be terminated.
- A fine of up to $228 (or community service) can be imposed for the misuse of your Class Pass with the intent to evade the payment of fares (California Penal Code 640).

Frequently Asked Questions about Your Class Pass
I have paid my registration fees. Why can’t I have my Class Pass?
Before your Class Pass sticker is released to you, you must satisfy three requirements for the current term:
1. Enroll in one or more classes,
2. Pay and have recorded 20% or more of your registration fees—even if fees will be paid from financial aid or grants,
3. Have no blocks against your registration from any source.

Note: Registration fees may take 48 hours to clear through Bear Facts software. Check for clearance from Bear Facts before picking up your Class Pass. Contact the Registrar’s Office to clear up problems regarding registration status, and wait for Bear Facts to reflect the clearance.

I don’t plan to use my Class Pass. Can I get a refund?
No. The Class Pass is a group benefit and the cost is distributed among all UC Berkeley students. It is expected that some students will not use their Class Pass as often while other students will use it a lot. The Class Pass fees were approved by an overwhelming majority of students in 2013. We encourage you to keep your Class Pass handy—we are sure you’ll find times when the bus is the most convenient way to go.

Can I give my Class Pass to a friend to use or can I sell it to someone else?
No. The Class Pass is valid only for the currently registered and qualified student. Your Class Pass is not transferable to anyone else. Do not sell, reproduce, share, or give away your Class Pass sticker. Fraudulent use of your Class Pass undermines AC Transit’s financial ability to offer the discounted pass to UC Berkeley students. Continued misuse of the Class Pass may cause cancellation of the Class Pass program. Fraudulent use of your Class Pass may also result in a misdemeanor charge placed on your record. UC Berkeley’s Center for Student Conduct and Community Standards may take additional disciplinary action.

I am not a registered UC Berkeley student. Can I buy into the Class Pass program?
No. The Class Pass is a group benefit offered only to currently registered UC Berkeley students. It is not available to the general public. UC Berkeley faculty and staff qualify for a similar program called EasyPass. Some visiting scholars working for and paid directly by UC Berkeley (and not by grants or private funding) may qualify for the EasyPass. Contact the UC Berkeley Parking and Transportation Office for more information.

Why does the Class Pass cost what it does?
Approved by student referendum, less than half of the student’s UC Berkeley Class Pass fee goes to AC Transit each semester (fall and spring/summer). Other services covered by the “Class Pass” student transportation fee are the Parking & Transportation Campus Shuttle (including Night Shuttle service), alternate technology, and return to student aid (a university mandated fee). The student’s Class Pass payment to AC Transit is only a small percentage of normal bus fare for equivalent access to service.*

Why is the Class Pass a good thing for UC Berkeley students?
Using your Class Pass is a great alternative to driving alone and is vital to students who depend on public transportation. Students can save on gas, parking, and other hassles. Using your Class Pass not only gets you to class, but reduces parking demands and alleviates traffic congestion around campus and the Bay Area. The Class Pass is a great way to reduce your carbon footprint and improve the environment. Use your Class Pass to go anywhere AC Transit goes.

For suggestions on using your Class Pass, pick up a Destination Guide with a local rider map at the AC Transit table at the start of the semester, or at the UC Berkeley Parking and Transportation Office. A web version of the Destination Guide can be found at pt.berkeley.edu.

* The AC Transit adult transbay pass that provides the same access as Class Pass— all AC Transit lines, local and transbay—costs $151.20 per month.