

Special Event Parking Arrangements

Application/Request Form for Special Event Parking Arrangements

Please Note: Parking for events is very limited during business hours (Mon.- Fri., 8 a.m. - 5 p.m.). Please try to schedule your event during non-business hours. We may not be able to provide parking, depending on time of day and location. Consider public transportation or check our website for public parking options.



2150 Kittredge Street
First Floor
Berkeley, CA 94720-5740
Tel: (510) 642-5401
Fax: (510) 643-8892
<http://pt.berkeley.edu>

Services Requested by

Last (Family) Name	First (Given) Name	M.I.	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Address (street/building name, number, Apt.)			
<input type="text"/>	City	State	Zip/Mail Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Work Phone Number	Cell Phone Number	Fax Number	E-mail Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Event Information

How Would You Like Parking Arrangements Handled?

- Purchase Pre-Paid Parking Permits**
(Reserved parking spaces and permits for each vehicle.)
- Parking Attendant Needed To Control Area And Distribute Pre-Paid Permits**
(Parking Attendant to issue pre-paid parking permits for reserved spaces.)
- Parking Attendant Needed To Control Area And Sell Parking Permits**
(Parking Attendant to sell permits for specified lot.)

Attendant Time (3 hour minimum):

Starting Time Ending Time

Name Of The Department/Unit Organizing The Event

Affiliated with UC Berkeley? Yes No

Name Of Event

Event Location

Event Date Starting Time Ending Time N° Vehicles Expected Desired Parking Area

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Additional Information

Payment Information

- Campus Department Recharge**

Business Unit: Account: Fund Code: Dept Id: Prog Code: Chartfield 1: Chartfield 2:

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
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- Prepayment (Check or Cash)**

Check (Check Number): Money Order (M.O. Number): Cash (Received by): Other (Specify):

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Event Representative Signature (do not print)

Date

Please return to the P&T office or fax to: (510) 643-8892

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